

WELLESLEY FREE LIBRARY
Board of Library Trustees
Meeting Minutes
September 13, 2010
Arnold Room

Present: Amanda Henshon, Chair; Ann Howley, Vice-chair; Ann-Mara Lanza, Secretary; Mary Ann Cluggish, Marla Robinson, Beth Sullivan Woods, Trustees; Janice Coduri, Director; Elisa MacLennan, Helen Charbonneau, Assistant Directors; Maura Murphy, Advisory.

Meeting called to order at 9:15 am

CITIZEN COMMENT

None

ACTION ITEMS

1. Approval of Minutes

Mary Ann moved (Ann seconded) approval of the minutes of July 19, 2010. Minutes approved unanimously as amended.

2. Approval of state grant for library services to Middle and High School Students.

Marla moved (Mary Ann seconded) to accept the grant for library services to middle and high school students administered by the Mass. Board of Library Commissioners for the period of October 1, 2010 to September 30, 2012. The motion was passed unanimously.

3. Fines and Fees.

Ann-Mara moved (Mary Ann seconded) to accept changes to fines and fees as amended in Document 3. The motion was passed unanimously.

4. Approval of leases with WCCC

Ann moved (Mary Ann seconded) to accept the WCCC lease for space in the Fells Branch for FY11 as presented. The motion was passed unanimously. The Trustees also reviewed an agreement with the WCCC for storage space in the basement of the Hills Branch. It was agreed to refer the question of where money will be deposited to the Executive Committee and further discussed by the Board at a later date.

5. Motion to accept monetary gifts

Marla moved (Beth seconded) to accept monetary gifts to the Library Trustees received though August 2010 totaling \$5,200 for the benefit of the branches. The motion was passed unanimously.

DISCUSSION ITEMS

Year end report.

The following was discussed:

- Income collected through room rentals, printing and copying and art exhibits, how it is expended and for what purposes.
- Yearly statistics.

2. Report on Foundation Development Activity. (Ann).

- a. Lauren McLellan, new development director has spoken with almost all the WFL Foundation Directors and the Library Trustees. Lauren has brought great energy and enthusiasm to her work here at WFL.
- b. Lauren has done a development plan and accompanying timeline for the Foundation Board
- c. The first WFL Foundation event, a cocktail party and reception will be held on September 30th. The event will serve as a kick off for this year's annual campaign and also to publicly thank the Building Fund upon the completion of their work.
- d. The annual campaign will begin with a town wide solicitation at the end of September, followed by the 2009 Annual Report mailing in October.

3. Library Trustee Appointment to WFL Foundation

Andy Wrobel has resigned from Foundation Board of Directors. The WFL Trustees thank him for his service as one of the original Board members and its first President. This position is a WFL Trustee appointment. Ann asked that names of potential candidates for his replacement be sent to her as soon as possible.

REPORTS

1. Director's Report.

In addition to her written report Janice distributed:

- Updated trustees list.
- Updated Organizational Goals.
- An email on remote participation in town meetings. Pass any comments about this to Beth.

2. Committee Reports

Sustainable Wellesley Committee. Mary Ann & Janice met with Charles Nadel, a sustainability consultant who volunteered his time. Among the subjects explored was the possibility of installing solar collectors on the roof of the library and Power Purchase Agreements.

Ann-Mara distributed the Report of Library Board of Trustees for the Town Annual Report.

3. Chairman's Report. None

4. Adjournment

Mary Ann moved (Ann seconded) to adjourn. Motion passed unanimously. Meeting adjourned at 10:48 PM.

The next meeting of the Wellesley Free Library Board of Trustees is scheduled for Monday October 18, 2010 at 7:15 PM in the Arnold Room.

DOCUMENTS

1. Minutes of the meeting of July 19, 2010
2. Contract for state grant for library services to middle and high school students between Massachusetts Board of Library Commissioners and the Wellesley Free Library
3. Chart of Fines and Fees
4. Leases for rental of space at the Hills and Fells Branches between the Wellesley Community Children's Center and the Wellesley Free Library
5. Financial Report for FY10
6. Directors Report
7. Statistical Report 2011
8. Memo from Michael Groh to John Moran, Joe Murray and Mary Ann Sentence
9. "A Year in the Life of the Wellesley Free Library"
10. Report to the Centennial Fund 2010
11. WFL Outreach Program Fund 2010 Report
12. Thank you notes from Isabel Constance; S. Carry; Sissy Sullivan; David J. Hartigan, Local Census Office Manager; Jaime Barnard, Account Manager, American Red Cross; Kathleen N. Ludgate, Regional Director, U.S. Census Bureau, Boston Region; Dr. Robert M. Groves, Director, U.S. Census Bureau
13. "Town in Transition" from Boston.com
14. "Public Libraries Daring to Be Different," PM Magazine; Sept. 2010.

Respectfully submitted,

Beth Sullivan Woods, Secretary, WFL Board of Trustees

Date: _____

HC 9/28/2010, approved as revised 10/18/2010