

**Wellesley Free Library
Board of Library Trustees
Meeting Minutes
July 13, 2009 Arnold Room**

Present: Marla Robinson, Chair; Amanda Henshon, Vice Chair; Mary Ann Cluggish, Ann Howley, Ann- Mara Lanza, Beth Sullivan Woods, Trustees; Janice Coduri, Director; Helen Charbonneau, Elise MacLennan, Assistant Directors.

The meeting was called to order at 7:25 pm.

CITIZEN COMMENT

None

ACTION ITEMS

1. Approval of Minutes

Mary Ann moved (Amanda seconded) approval of the minutes of the meeting of June 8, 2009. The minutes were approved unanimously as amended.

2. Online Giving

The Trustees reviewed the first draft of the text, and discussed possible revisions.

Amanda moved (Ann seconded) to approve that all gifts made online for the benefit of the Wellesley Free Library be directed to the Wellesley Free Library Foundation as of July 14, 2009. The motion was approved unanimously.

3. Acceptance of Monetary Gifts

Amanda moved (Mary Ann seconded) to accept monetary gifts to the Library Trustees received through June 30, 2009 totaling \$1,850.00 for the benefit of the Enrichment Fund.

The motion was approved unanimously.

Amanda moved (Mary Ann seconded) to accept monetary gifts to the Library Trustees received through June 30, 2009 totaling \$11,367.50 for the benefit of the Branch Libraries, in fulfillment of pledges to the Branch Library Campaign.

The motion was approved unanimously.

Amanda moved (Mary Ann seconded) to accept monetary gifts to the Library Trustees received through June 30, 2009 totaling \$1,345.00 for the benefit of the Branch Libraries.

The motion was approved unanimously.

4. Long Range Plan

The Trustees reviewed the document.

Ann moved (Beth seconded) to approve the Long Range Plan for the Wellesley Free Library, 2010-2014. The motion was approved unanimously.

5. Request of the Wellesley Players

The Trustees discussed the proposal for storage of items belonging to the Wellesley Players in the Hills Branch Library basement. The pending boiler replacement is of great concern to the Trustees. There was consensus that it is not appropriate to enter into a new partnership for use of the space until the extent of the boiler work is evaluated.

6. Gifts of Art

After a brief discussion, the Trustees affirmed that the Art Acceptance policy does not and need not require either artist or donor to have a Wellesley "connection."

Mary Ann moved (Beth seconded) to accept the gift of a poster from Arthur and Virginia Thompson. The motion was approved unanimously.

Amanda moved (Mary Ann seconded) to accept the gift of the photograph Golden Sky from John Borchard. The motion was approved unanimously.

7. Bibliotheca Contract

Town Counsel Al Robinson has approved this contract with minor revisions.

Beth moved (Ann seconded) to accept the Bibliotheca Contract for RFID for the Wellesley Free Library in the amount of \$170,616.21 as amended by Al Robinson. The motion was approved unanimously.

Amanda moved (Mary Ann seconded) to accept RFID Proposal for the Wellesley Free Library as presented with expenditures of \$244,568.73 to be funded by the Building Fund. The motion was approved unanimously.

DISCUSSION ITEMS

1. Organization Goals 2010

The Trustees reviewed the Goals and made revisions.

Beth moved (Amanda seconded) to accept the Organization Goals (formerly Director's Goals) for 2010. The motion was approved unanimously as amended.

2. Kill-a-Watt late fees

Consensus is \$2.00 per day. The Trustees prefer that these items be renewable if no reserves exist.

REPORTS

1. Director's Report (Janice)

Amanda moved (Mary Ann seconded) to gratefully accept the award of \$2,600.00 from the Wellesley Hills Junior Women's Club for Book Babies and Toddler Time programs at the Main and Branch Libraries.. The motion was approved unanimously.

Janice described possible service changes to ILL due to a budget reduction. The Trustees suggested that a letter summarizing these be sent to Metrowest for the record.

2. Development Report (Ann)

A "thank you" party for donors will be held from 8-10pm on Friday evening Oct 23, 2009. Each Foundation Director, Centennial Fund board member, and Library Trustee will encourage attendance among invited donors. An event planner will assist with the logistics of this Development event.

The Development Office is seeking an assistant with experience with Raiser's Edge software.

3. House & Garden Club gift (Mary Ann)

The House & Garden Club is raising funds for this project. Mary Ann has walked around with the president of the House & Garden Club and with the artist and identified an appropriate spot for a piece of sculpture at the Washington Street side of the Library.

4. Inter-board Report (Ann)

Going forward, the budget impact of having part-time benefitted employees should be a serious concern of every Town Department.

The following items were addressed out of agenda order:

Election of Officers

Marla moved (Mary Ann seconded) to nominate Amanda Henshon as Chair of the WFL Board of Trustees. There were no further nominations. Amanda was elected unanimously.

Amanda moved (Marla seconded) to nominate Ann Howley as Vice-Chair of the WFL Board of Trustees. There were no further nominations. Ann was elected unanimously.

Ann moved (Mary Ann seconded) to nominate Ann-Mara Lanza as Secretary of the WFL Board of Trustees. There were no further nominations. Ann-Mara was elected unanimously.

Trustee Working Groups & Liaisons

The Trustees revised the list of working groups and assigned Board members to each.

Marketing & Communications: Mary Ann, Beth
Art & Exhibit: Mary Ann
Branch Advisory: Ann-Mara, Beth
Master Financial Plan: Amanda, Ann-Mara, Marla
Development: Ann, Amanda, Marla
Energy Reduction: Mary Ann
Outreach: Beth
Foundation: Marla
Centennial: rotating
Friends: rotating
Building Fund: Marla

Adjournment

Mary Ann moved (Ann seconded) to adjourn at 9:30 pm. The motion was approved unanimously.

The next meeting of the Wellesley Free Library Board of Trustees is scheduled for September 9th, 2009, at 9:15 am in the Arnold Room.

Submitted by Elise MacLennan, 07/14/09