

**Wellesley Free Library Board of Library Trustees
Meeting Minutes
Arnold Room
Monday, December 19, 2016**

Present: Marla Robinson, Chair; Ann Howley, Vice Chair; Ann-Mara Lanza, Secretary; Maura Murphy, Diane Savage, Beth Sullivan Woods, Trustees; Jamie Jurgensen, Library Director; Elise MacLennan, Assistant Director; Helen Charbonneau, IT Director.

Also present: Darcey Bartel, Wellesley Free Library Foundation

CALL TO ORDER

The meeting was called to order at 1:35 PM.

CITIZEN COMMENT

None.

ITEMS

1. Norman Dorian Bequest

The Trustees discussed options to deposit and manage this large bequest (\$100,000), restricted by the donor to the purchase of large print books.

Ann-Mara moved (Beth seconded) to approve deposit of the bequest from the estate of Norman Dorian into an existing American Century Investments account under the responsibility of the Trustees. Funds will be initially deposited to a money market account pending further investigation by the Executive Committee of Library Trustees. The motion was approved unanimously.

2. Budget FY18

The Trustees continued discussion from the Dec. 12th meeting concerning folding the basic operating costs for the Hills Branch Library into the FY18 operating budget. Pending receipt of exact costs to the FMD budget for doing so, an estimate of the impact of utilities and labor costs on the FMD budget is \$15,000. Jamie will note that the expenses are based on current FMD-related costs and will be confirmed with Joe McDonough.

Ann-Mara moved (Diane seconded) to approve the FY18 Wellesley Free Library tax impact budget as presented in the amount of \$2,462,058 with \$1,917,336 allocated for Personal Services and \$544,722 allocated for Expenses. The motion was approved unanimously.

3. Revolving Account ATM Warrant Article (Topic not Reasonably Anticipated)

The Trustees discussed the need for an article on the 2017 Annual Town Meeting Warrant concerning WFL revolving funds.

Ann moved (Beth seconded) to request that the following article be placed on the Warrant for the 2017 Annual Town Meeting: An article to establish new revolving account(s) and/or transfer existing funds into a current revolving account(s). The motion was approved unanimously.

REPORTS

Director’s Report

- Jamie reported that Wellesley’s initial FY17 State Aid award in the amount of \$25,638.78 has been approved.
- Jamie shared praise received from patrons for library staff and services.

ADJOURNMENT

Ann-Mara moved (Beth seconded) to adjourn. The motion was approved unanimously. The meeting adjourned at 2:20 PM.

The next regular meeting of the Board of Library Trustees is scheduled for January 9, 2017 at 7:15 PM.

Respectfully submitted,

Ann-Mara Lanza, Secretary, WFL Board of Trustees

Date: _____

LIST of DOCUMENTS

1. FY18 Budget

ECM 12/23/16, reviewed by AH 1/5/17, approved 1/9/17