

**WELLESLEY FREE LIBRARY  
APPLICATION FOR EXHIBIT SPACE**

**DATE OF APPLICATION:** \_\_\_\_\_

Contact Name: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Check one:     Individual Show     Group Show

**Qualifications:** Attach a brief background, qualifications (e.g. memberships/awards), history of prior exhibits. *Attach examples of artwork to be exhibited or provide website, CD or flashdrive. Links to Flickr, Shutterfly, etc. are not adequate.*

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| <p><b>You must completely fill out this section for your application to be considered.</b></p> <p><b>Proposed Exhibit</b></p> <p>Title and Theme: _____</p> <p>Media: _____</p> <p>Approx. number of items: _____</p> <p>Approx. size of items: _____</p> <p>If group show, number of exhibitors: _____</p> <p>Month and Year desired (include alternatives): _____</p> |
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**Library space preferred:**  
(Please note that preferences will be honored only if space is available; otherwise assignments will be offered based on display space available, the number and size of your items)

FIRST FLOOR EXHIBIT SPACE: Wakelin Room: \_\_\_\_\_ Foyer Area: \_\_\_\_\_

FIRST FLOOR DISPLAY CASES  
All Cases: \_\_\_\_\_  
New Book Area Display Case: \_\_\_\_\_  
Jackie's Room (Computer Training Room) Display Cases: \_\_\_\_\_  
Commons Room Entrance Display Cases: \_\_\_\_\_  
Commons Room Interior Display Cases: \_\_\_\_\_

Applicant must sign below for exhibit applications to be processed. Return original to the Administration Office of the Wellesley Free Library at 530 Washington Street, Wellesley, MA 02482, or email application to [weladmin@minlib.net](mailto:weladmin@minlib.net) with applicable attachments.

**Waiver:** I have read and accept the terms of the Wellesley Free Library Exhibit Policy I (my organization) will abide by its Guidelines. I (my organization) understand/understands that the exhibitor assumes all the risks for damage to, loss of or theft of any item, artwork or any part of the exhibit.

I understand that 10% of the proceeds of sales resulting from my exhibit at the Wellesley Free Library will be donated to the Library within 30 days of the closing of my exhibit.

Signed \_\_\_\_\_ Date \_\_\_\_\_

*Rev. 12/6/2021*

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|-----------------------------------|
| STAFF USE ONLY                    |
| Date Approved: _____              |
| Date Contacted: _____             |
| Month and Location of Show: _____ |